

From: [Richard Chen](#)
To: [Founders](#); [Carlos Bustamante](#); [Rick Dewey](#)
Subject: Founder Working Group Proposal
Date: Monday, May 14, 2012 5:47:35 PM
Attachments: [Founder Working Group Proposal.docx](#)

Hi all,

Attached is a proposal I discussed with Atul and Russ this past Friday to form Founder/SAB led working groups that meet weekly for 2-4 hrs and present updates every 4-6 weeks.

Please read and let us know what you think. Atul and Russ seems pretty keen on it, so I'm hoping most of you will like the proposal.

You can contact me to discuss further if you have questions,

Rich

Proposal for Founder/SAB Leads for Skunk Works Teams

roc 5-10-12

Problem:

- Personalis is resource constrained, our hands are full with Pipeline until August, would like to keep making progress on other services in the meantime
- Need founder engagement at another level for us to succeed
- Need product progress in multiple key areas, but requires deep expertise, understanding that founders/SAB can provide

Proposal:

- Each founder takes ownership for a key part of our product

Skunk works group	Founder/SAB Lead	Personalis Lead
Pipeline	Mike (Carlos)	Hugo
Accuracy	Mike/John	Mark
GIS: Complex Dz	Atul (Carlos)	Rong/Sarah/Gemma
GIS: Mendelian Dz	Euan/Rick	Sarah/Gemma
GIS: Pharmacogenomics	Russ	Rich/Rong
RVDS	Euan/Rick	Michael/Rong

- Work closely with Personalis team: resources at Personalis at disposal
- Have desk/cube for doing work?
- How much time per week?

Role/Objectives for Founder Lead:

- Help us hit the single: Short term goal of helping us spec out valuable, differentiating, actionable output. Help team brainstorm/overcome key technical barriers
- Help us hit the home run: Identify and help solve key longer term technical risks that create large jump in value.
- Be a key part of the team: presentation to company, board

Structure of Friday meetings

- Meet as working groups each week (2-4 hrs)
- Once every 4-6 weeks update where we meet as a whole group and present update in each area