

From: Huff Julie K <Julie.Huff@chevron.com>
Sent: Tuesday, November 11, 2008 1:58 PM EST
To: Shintaku, Stanley M (SShintaku) <SShintaku@chevron.com>; Hein, Allen G (AHein) <AHein@chevron.com>; ACERO, EDGAR <EDGAR.ACERO@chevron.com>; naomibaker@hollomancorp.com <naomibaker@hollomancorp.com>
CC: "Brady" - Holloman Corporation <brady@hollomancorp.com>; Eric Prim <ericprim@hollomancorp.com>
Subject: CO2 Anadarko/Holloman-Monell Trip Details 11/20-11/21
Attachment(s): "Ellington Field.TIF"

All,

I have the trip confirmed for **11/20 -11/21 to Rock Springs, WY** to visit the Anadarko/Holloman Monell CO2 recovery plant. Purpose of trip, understand the Holloman process for CO2 removal and Q&A with Anadarko Operations. **Naomi, can you please provide a field overview (i.e. production rates, gas inlet rates) prior to our departure 11/20?**

People travelling on our flights: Naomi Baker (Holloman), Julie Huff, Stan Shintaku, Allen Hein, Edgar Acero (CVX midland). Names have been provided to flight crew. Bring an ID to airport for departure.

Trip Details:

11/20: arrive 30 min. prior to scheduled departure time. Flight from Ellington Field (S. Houston) departs at 7:30 a.m. CST arrive in Midland at 8:36 a.m. to pick

up Edgar (Ops rep for this trip). Arrive in Rock Springs at 9:47a.m. Mnt. Std time (45 min. drive to Monell) I have reserved a car large enough for 5

passengers.

Map for **Ellington Field:**

<<Ellington Field.TIF>>

Rock Spring: **Sweetwater County Airport:** (Naomi, can you please bring a map/directions from airport to Monell Plant?)

382 State Hwy 370, Rock Spring, WY 82901

ACTION: A block of rooms **under Chevron** have been placed on hold for each of you to **make your own hotel arrangements**. The hotel with the rooms for you to reserve is the Hampton Inn (**307-382-9222**) 1901 Dewar Drive, Rock Springs 82901 (http://reservations.hotel-guides.us/nexres/search/search_results.cgi) **Make your reservations by the end of this week**. I will bring of map for hotel directions. It is not far from the airport.

11/21: Flight from Sweetwater County Airport departs at 12:15 Midland ETA 3:50 p.m. CST, Houston ETA 5:55 p.m. CST. If there aren't additional stops along the way, we will not be as late as estimated. More details about flights will follow next week from our flight crew.

Naomi, will Anadarko have available the PPE required to tour the plant, or shall we bring our own?

Let me know if you have any questions.

Plan on bringing your jackets, it's going to be cold!

Julie Huff
Facilities Engineer -CO2 Injection Projects

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