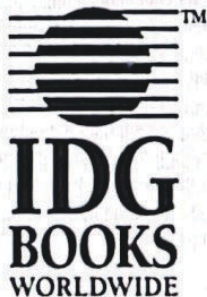


WINDOWS[®] CE 2 FOR DUMMIES[®]

by Jinjer L. Simon



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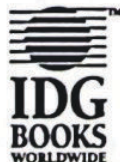
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- ✓ **Tap.** If instructions tell you to tap an item, you need to take the stylus (the funny little pencil that came with your CE device) and use it to tap the item on the screen.
- ✓ **Double-tap.** When I tell you to double-tap a specific location, you simply take your stylus and tap the item twice in a fairly short amount of time. I also show you how you can customize your CE device's settings based on the speed at which you tap.
- ✓ **Drag-and-drop.** One more new thing you get to try out is how to perform a drag-and-drop operation under Windows CE. It probably makes more sense to call this the tap, drag, and release operation, but to maintain the common computer lingo, I still refer to it as *drag-and-drop* in this book. To do this, touch the desired item with your stylus, drag the stylus across the screen to the new location, and then pick up the stylus to release the item.

Of course, because you read about connecting to your personal computer in some of the chapters in this book, be prepared to click an item with your mouse.

I occasionally instruct you to press certain keys simultaneously on the keyboard — both your CE device and personal computer keyboards. Instead of always saying “simultaneously press both the Alt and R keys on the keyboard,” I say something like this:

Press Alt+R

You also want to make sure that you understand the shorthand I use for telling you to select an option on a menu on your CE device or personal computer. Instead of saying something long like “choose the Copy option on the Edit menu,” I tell you to perform the task in the following manner:

Choose File⇨Open

By using this method to express menu selections, I help you to quickly look at a description and spot the options you need to choose.

The underlined letters in the preceding command are called *hot keys*. As a keyboard alternative to using the stylus, you can quickly activate a menu command or option by pressing Alt and the underlined letter. For example, you can choose the preceding command by pressing Alt+F, O.