

THE #1 BESTSELLING MACINTOSH BOOK

Mac OS X Leopard

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THE MISSING MANUAL®



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—Kevin Kelly,
co-founder of *Wired*

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by David Pogue

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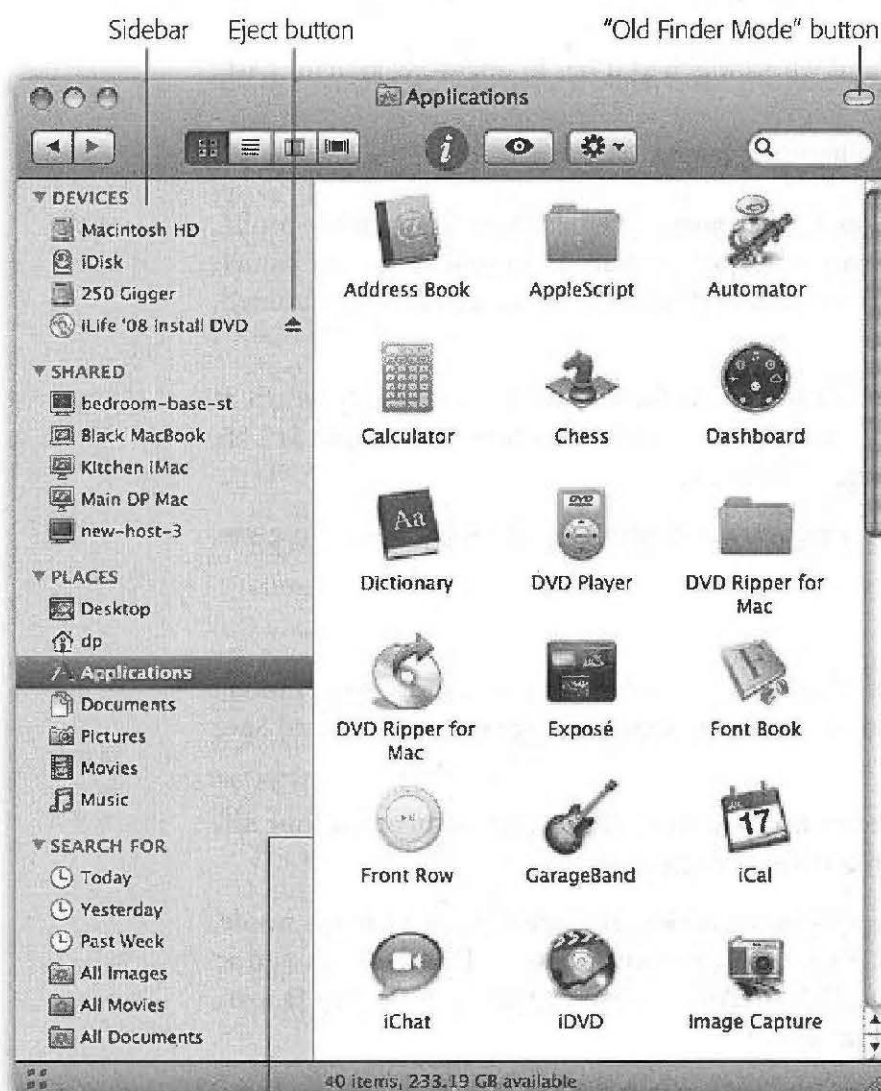
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- **Searches.** The “folders” in this new Sidebar section are actually canned searches that execute instantly when you click one. If you click Today, for example, the main window fills with all files and folders on your computer that you’ve changed today. Yesterday and Past Week work the same way.



Drag this divider to shrink or widen the Sidebar

Figure 1-3:

The Sidebar makes navigation very quick, because you can jump back and forth between distant corners of your Mac with a single click.

In column view, the Sidebar is especially handy because it eliminates all of the columns to the left of the one you want, all the way back to your hard-drive level. You’ve just folded up your desktop!

Good things to put here: favorite programs; disks on the network to which you often connect; a document you’re working on every day; and so on.

Folder and disk icons here work just like normal ones. You can drag a document onto a folder icon to file it there, drag a downloaded .sit file onto the StuffIt Expander icon there, and so on. In fact, the disks and folders here are even spring-loaded (page 81).

The All Images, All Movies, and All Documents searches round up everything in those file-type categories, no matter what folders they’re actually sitting in.

These insta-searches are very useful all by themselves, but what’s even better is how easy it is to make your *own* search folders to put here. Page 121 has the details.