

UR 6

Application for Foreign Business Trip

Institute / Staff body TNO Information and Communication Technology Deb.no.¹ 1006

Division / Dept. / Section Public / Security Location Delft

Contact Frank Muller Tel. no. 015-2857201

Full name of traveler	Initials		
Traveler 1 <u>Muller</u>	<u>Frank</u>	☒ Male	☐ Female
Traveler 2 _____	_____	☐ Male	☐ Female
Traveler 3 _____	_____	☐ Male	☐ Female

Note: Is Traveler 1/2/3 accompanied by his/her [partner and/or other family members]? If the answer is "Yes," please turn over. ☐ Yes ☐ No

Travel destination(s) Chicago

Reason for travel Meeting with Motorola and Palm; use of KPN patents

Project number 32343/01.01 Travel no. _____

Details pertaining to booking

• Flight

Date	From	To	Flight no.	Departure time preference	Arrival time preference
<u>10/22/2008</u>	<u>Schiphol</u>	<u>Chicago</u>	<u>KL 0611</u>	<u>3:30 PM</u>	<u>4:55 PM</u>
<u>10/24/2008</u>	<u>Chicago</u>	<u>San Francisco</u>	<u>UA 831</u>	<u>7:01 AM</u>	<u>9:39 AM</u>
<u>10/24/2008</u>	<u>San Francisco</u>	<u>London</u>	<u>UA 930</u>	<u>7:20 PM</u>	<u>1:35 PM (+1)</u>
<u>10/25/2008</u>	<u>London</u>	<u>Schiphol</u>	<u>BD 111</u>	<u>4:10 PM</u>	<u>6:25 PM</u>
_____	_____	_____	_____	_____	_____

• ☐ Travel by train ☐ Daytime/nighttime ferry ☐ Vehicle

Route

Date	From	To	Train No.	Departure time preference	Arrival time preference
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Bookings required ☐ Smoking ☐ Non-smoking

Hotel reservations

Destination	Arrival date	Departure date
_____	_____	_____
_____	_____	_____

Car hire

Date	From (time of day)	Until (time of day)	Expected number of miles to travel
_____	_____	_____	_____

Have the above details already been passed on to the Foreign Business Travel Office? ☐ Yes, on date: _____
☒ No

Data for the foreign exchange application

A. Hotel costs ²				Traveler 1	Traveler 2	Traveler 3
Number of nights	x	Cost price				
_____	x	_____	=	_____	_____	_____
_____	x	_____	=	_____	_____	_____
_____	x	_____	=	_____	_____	_____
B. Other expenses ³						
Number of days	x	Guide amount				
_____	x	_____	=	_____	_____	_____
_____	x	_____	=	_____	_____	_____
_____	x	_____	=	_____	_____	_____
C. To be paid by traveler						
By credit card				_____	_____	_____
				_____	_____	_____
D. To be purchased by BBD*						
Cash				_____	_____	_____
				_____	_____	_____
Travelers' checks				_____	_____	_____

* If no advance is desired, please do not complete.

Space for extra information

(deviating travel schedule, additional expenses, etc. or in connection with a partner traveling together and/or other family members [full name, travel schedule, and/or other reservations to be arranged by the Foreign Service Travel Office])

KLM – Frequent Flyer no: 8629776281

All trips are Business Class, apart from the last leg (London - Amsterdam). This will be reimbursed by the client.

Name/Initials
Applicant/Traveler

Agreed
Management

Date _____

Date _____

¹ If unknown, inquire with BBD

² A maximum is mentioned in the appendix to UR 6A; if the hotel costs are not known, BBD will calculate the maximum hotel costs according to the compensation determined by TNO

³ Other expenses: meals and small expenses; for amounts, see appendix to UR 6A

TRANSLATION CERTIFICATION

Date: May 23, 2025

To whom it may concern:

This is to certify that the attached translation is an accurate representation of the documents received by this office. The translation was completed from:

- Dutch

To:

- English (USA)

The documents are designated as:

- RE_ Reispapieren
- Reisaanvraag 2008-10-22 Chicago

Emily Paras, Project Manager in this company, attests to the following:

"To the best of my knowledge, the aforementioned documents are a true, full and accurate translation of the specified documents."



Signature of Emily Paras