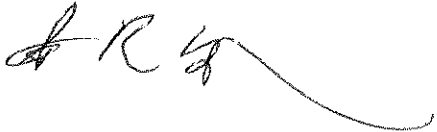


MEMORANDUM

To: PTAB AIA Paneling

From: Scott R. Boalick, Chief Administrative Patent Judge 

Subject: Notice of Filing Date Accorded for AIA Petitions

Date: July 18, 2025

This memorandum provides instruction on a revised practice for issuing Notices of Filing Date Accorded for AIA petitions filed with the PTAB.

When a party submits a petition via P-TACTS, a PTAB paralegal reviews it for compliance with statutory and regulatory requirements and issues a Notice of Filing Date Accorded. This notice sets the statutory deadlines that govern the proceeding.

To provide greater certainty to the parties and the public regarding filing deadlines and expected decision timelines, the PTAB will standardize the timeframe for issuing these notices. Moving forward, any inter partes review (IPR) or post-grant review (PGR) petition received by the Board will have a Notice of Filing Date Accorded issued no later than 14 days from the petition filing date, absent good cause that impacts the ability of the PTAB to notice the case, such as Federal holidays, weather emergencies, or other circumstances that lead to an unusual filing volume on a given day.