

UNITED STATES DISTRICT COURT
DISTRICT OF MARYLAND

CHAMBERS OF
GINA L. SIMMS
UNITED STATES MAGISTRATE JUDGE
MDD_GLSCchambers@mdd.uscourts.gov



U.S. COURTHOUSE
6500 CHERRYWOOD LANE
GREENBELT, MARYLAND 20770
(301) 344-0627

October 26, 2023

Via Electronic Filing

PLEASE READ THIS DOCUMENT IN ITS ENTIRETY

Ryan Gentes, Esquire
Lee and Hayes PC
75 14th Street, Suite 2500
Atlanta, GA 30309
ryan.gentes@leehayes.com

Michael P. Dulin, Esquire
Polsinelli LLP
1401 Lawrence Street, Suite 2300
Denver, CO 80202
mdulin@polsinelli.com

Re: *Advance Medical Designs, Inc. v. Corbin Clinical Resources, LLC*
Civil Action No. 1:22-cv-00789-SAG

Dear Counsel:

Please be advised that a settlement conference in the above-captioned case has been scheduled for **November 9, 2023 at 10:00 a.m.** Counsel and their attendees should report to **Courtroom 3B at the United States Courthouse, 6500 Cherrywood Lane, Greenbelt, Maryland 20770.**¹

Per Local Rule 607.3, it is essential that the attorneys for the parties and the parties-- or in the case of a corporation, partnership, or government entity, a representative, with complete authority to enter into a binding settlement-- shall participate in this conference. These are the "necessary participants." A person with "complete authority" is someone who has the experience and judgment to exercise that authority without having to consult with anyone who is not in attendance at the settlement conference. **Attendance by the attorney for a party is not sufficient.**²

¹ Wireless internet access is available to members of the Bar of this Court while in the Greenbelt Courthouse. If you have not previously registered to use the Attorney Wi-Fi, you may do so on the day of the settlement conference in the Clerk's Office on the second floor of the Courthouse. The registration process will take approximately 15 minutes so please arrive at the Courthouse sufficiently in advance of the settlement conference.

² This requirement will only be waived upon a showing of exceptional circumstances. If counsel believes that such circumstances exist, a letter detailing why this Court should excuse the representative from personal attendance should be electronically filed for my consideration at least

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In addition, counsel shall email my Chambers and advise as to the name and title of the individual(s) who will be attending the conference, i.e., the names of the necessary participants.³

As a reminder, by no later than **October 31, 2023**, supplemental *ex parte* submissions are due from each party via email (MDD_GLSChambers@mdd.uscourts.gov).

The settlement conference process will be confidential and disclosure of confidential dispute resolution communications is prohibited. *See* 28 U.S.C. § 652(d); Local Rule 607.4.

Notwithstanding the informal nature of this letter, it is an Order of the Court and the Clerk is directed to docket it as such.

I look forward to seeing you on **November 9, 2023**.

Sincerely yours,

/s/

The Honorable Gina L. Simms
United States Magistrate Judge

two weeks before the scheduled settlement conference or immediately upon learning of the extenuating circumstance(s), whichever event is sooner. Also, counsel shall confer with all other parties in the case and provide their position(s) in your letter to the Court.

³ Typically, it is most productive if only the parties to the case attend the settlement conference. Thus, non-parties (other than counsel) will not be permitted to attend the conference absent prior approval from opposing counsel, and from the Court.